

MINUTES

MINUTES OF A MEETING OF THE COMMISSION HELD ON WEDNESDAY 21 NOVEMBER 2007 AT 9.30AM AT LISSUE HOUSE.

Present

Mr O Brennan (Chairman)
Mrs P Kane
Mr N McLaughlin
Mr J McGaughey
Mr R Watson
Mr C Tweedie

In attendance

Mr D Rutledge
Miss S Blain
Dr M Tempest
Mrs Naomi Waite
Mr R McIlrath
Mr J Speers (DARD)

} Joined meeting at 10.45

2007/11/1 Pay Remit

Commercially sensitive - WITHELD

2007/11/2 Apology

Apologies for non-attendance had been received from Mr G McCollum.

2007/11/3 Minutes

The minutes of the meeting held on 18 October 2007, taken as read, were approved by the Commission and signed by the Chairman.

Proposed: Mr N McLaughlin

Seconded: Mr J McGaughey

2007/11/4 Matters Arising

I. FVO Report

The Technical Director reported that two reports had been published by the European Commission since the last Board meeting.

Action Point: The Technical Director will prepare a draft letter to MEP's for discussion at the next Board meeting.

CORE ITEMS FOR INFORMATION AND NOTING

2007/11/5 Marketing Report

The report was noted.

The Marketing Director formally thanked the Marketing Manager for his hard work in her absence. The Board concurred.

I. Nordic Outward Mission

Action Point: The Board requested an evaluation of NI Trade Consultants after the event.

2007/11/6 Technical Report

The report was noted.

I.NIFCC Contract

Commercially sensitive - WITHELD

II.VRC Report

The Technical Director will follow up the response received from VRC.

III.Yearbook 2007

The Technical Director noted that the Yearbook 2007 had been recalled and was being reprinted due to poor print quality.

ITEMS FOR ACTION AND APPROVAL

2007/11/7 Task Force Update

The Chief Executive advised that the Task Force Group had received an invitation to visit BLADE. This will be discussed at the next Task Force meeting.

Action Point: The Chairman asked the Chief Executive to arrange circulation of three internal handouts to Board members.

FURTHER ITEMS FOR INFORMATION AND NOTING

2007/11/8 Greenfields

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OTHER BUSINESS

2007/11/9 Date of Next Meeting

Confirmed that the date of the next meeting of the Commission would be on 19 December at 10am.

The meeting ended at 11.40pm.