

**MINUTES OF A MEETING OF THE COMMISSION HELD ON
MONDAY 31 OCTOBER 2022 AT 10.30AM AT LMC, 1A LISSUE WALK, LISBURN**

Present:

Mr G McGivern (Chairman)
Mrs O Chesney
Mr G Maguire
Mr H Sinclair
Mr J Stewart

In attendance:

Mr I Stevenson
Miss S Blain

Withheld – Commercially Sensitive

2022/8/1 Apologies

An apology had been received from Mr J Lennon.

2022/8/2 Declaration of Interests Pertaining to Agenda Items for Discussion

The Board agreed that none of the agenda items required any Board members to abstain from discussions.

**Compliance with the Management Statement & Financial Memorandum,
Sponsor Manual and Managing Public Money NI**

Confirmed.

2022/8/3 Minutes of Commission Meeting Held on 22 September s2022

The minutes of a meeting, held on 22 September 2022, were approved by the Commission and signed by the Chairman.

Proposed: Mr G Maguire
Seconded: Mrs O Chesney

2022/8/4 Matters Arising

- *Withheld – Commercially Sensitive*
- *Withheld – Commercially Sensitive*

Signed _____
Chairman

2022/8/5 Chairman's Report

- **Board Membership** – The Chairman thanked the Board members for ‘hopefully’ accepting the extensions to their membership. He has formally asked the sponsor branch to provide detail of the critical path for the recruitment of the new Board members
- **AHWNI Conference** – The Chairman, Chief Executive, Mr Sinclair and Mr Lennon attended the AHWNI Conference on 12 October 2022 at the Hilton Hotel, Templepatrick.
- **IFJ/LMC/Andersons Outlook Conference** – The Chairman, Chief Executive and Mr Sinclair attended the Outlook Conference on 13 October 2022 at the Glenavon Hotel, Cookstown.

Action Point: The Chief Executive will arrange for copies of the presentations to be circulated to Board members.

2022/8/6 Chief Executive's Report

In advance of the meeting the Chief Executive had circulated a report relating to this section of the meeting.

- *Withheld – Commercially Sensitive*
- **Policies**

The Board reviewed the following updated policies:

- Travel Policy
- Inclement Weather Policy
- Guidance on the Acceptance and Provision of Gifts and Hospitality
- Privacy Policy for CCTV

Action Point: The Board approved the updated policies.

- *Withheld – Commercially Sensitive*

2022/8/7 Risk Management/Health & Safety

- ARAC Meeting 31 October 2022

The ARAC Chairman gave a verbal report on a meeting of the ARAC held on 31 October 2022. Representatives from DAERA, Internal and External Audit had all

Signed _____
Chairman

been in attendance. Action points had been noted for the updated risk register and also that the ARAC Chairman would be involved in the development of the internal audit plan going forward.

2022/8/8 Quarterly Business Monitor and Section Reports

Noted.

2022/8/9 Any Other Business

- **Joint DAERA / LMC Board Meeting**

Board members were reminded of the joint DAERA/LMC Board Meeting to be held on 9 November 2022, at Clare House, Belfast. Directions and agenda will be forwarded when available.

2022/8/10 Date of Next Meeting

The next LMC Board meeting will be held on Monday 28 November 2022 at 10.00am in Lissue Walk.

The formal Board meeting ended at 12.30pm.

The Board then met with Mrs Katrina Godfrey, Permanent Secretary of DAERA and discussed a range of issues relating to LMC and the wider red meat industry. Both parties agreed the DAERA / LMC relationship was working well and hoped it would continue in the future.

Signed _____
Chairman