

## MINUTES

### MINUTES OF A MEETING OF THE COMMISSION HELD ON WEDNESDAY 15TH FEBRUARY 2012 AT 11.00AM AT LISSUE HOUSE

**Present:**

Mr P O'Rourke (Chairman)  
Mr P O'Neill  
Mr J McGaughey  
Mr J Noble  
Mr K Sharkey  
Mr I Mark  
Mrs M McCormack

**In attendance:**

Mr I Stevenson  
Miss S Blain

**2012/2/1 Apologies**

None.

**2012/2/2 Minutes**

The minutes of a meeting held on 25 January 2012, taken as read, were approved by the Commission and signed by the Chairman.

Proposed: Mr J Noble  
Seconded: Mr P O'Neill

**2012/2/3 Matters arising**

**(i) Remuneration Committee Recommendations**

The Chief Executive reported that DARD had approved the Remuneration Committee recommendations

**(ii) CAP Reform Proposals Post 2013 – Draft Response**

The Chief Executive advised that the LMC response had been submitted and an acknowledgement received.

**(iii) Board Meeting Dates**

**Action Point:** The Chairman and Chief Executive will agree a schedule of Board Meeting dates for the summer months.

**(iv) Draft Strategic Plan 2012/15 & Draft Business Plan 2012/13**

The Chief Executive advised the Board that DARD was not prepared to submit the plans for approval, unless they showed a balanced budget.

**Action Point:** The Board agreed to form a sub-committee to develop options for a balanced budget, which will be brought back to the Board at the next meeting. Mr P O'Neill and Mr K Sharkey will be the Board's representatives on the sub-committee.

**(v) Russian Veterinary Inspection Visit to UK**

The Chief Executive and Mr P O'Neill reported on the recent Russian Veterinary inspection visit to Northern Ireland.

**Action Point:** Following this visit the Chief Executive will liaise with Invest Northern Ireland to develop a memorandum of understanding between it and LMC.

**(vi) Audit Committee Chairman**

**Action Point:** The Board proposed that Mr J Noble be appointed Audit Committee Chairman.

Proposed: Mr P O'Neill  
Seconded: Mrs M McCormack

No other proposals were made.

Mr J Noble accepted the appointment.

**Action Point:** The Chief Executive will advise DARD and NIAO of the Board's decision, and the basis for Mr Noble's appointment.

**(vii) Membership of the Audit Committee**

**Action Point:** Mr I Mark was proposed as a new member of the Audit Committee.

Proposed: Mr J McGaughey  
Seconded: Mr P O'Neill

No other proposals were made.

Mr I Mark accepted the appointment.

**(viii) Audit Committee Report**

The Audit Committee Chairman reported to the Board on the recent meeting of the Audit Committee.

**Action Point:** The Board agreed that all Board minutes would be made available to the external auditors.

**2012/2/4 Chairman's Report**

The Chairman reported on meetings he had attended since the last Board Meeting, including meetings with UFU and NIAPA.

**2012/2/5 Chief Executive's Report**

**(i) IMS World Meat Congress**

**Action Point:** The Board agreed that LMC would fund up to two processor and two producer representatives to attend the IMS World Meat Congress in June 2012. Nominations would be sought from UFU (1), NIAPA (1) and NIMEA (2).

LMC will also attend with up to two Board Members and two staff members. The Chief Executive will arrange.

**(ii) Management Accounts (9 months to end of December 2011)**

The Chief Executive highlighted the main figures to the Board.

**(iii) Revision of the LMC Equality Scheme**

**Action Point:** The Board approved the Chief Executive's proposal regarding the revision of the LMC Equality Scheme.

**2012/2/6 Quarterly Reports**

The reports were noted.

**2012/2/7 Date of next meeting**

It was confirmed that the date of the next meeting would be 21 March 2012 at 10.00am

**2012/2/8 Any Other Business**

**(i) NBA Beef Expo – 6 March 2012**

**Action Point:** Mr K Sharkey and Mrs M McCormack agreed to help man the LMC stand at the NBA event.

**(ii) LMC Conference – 29 March 2012**

**Action Point:** The Board approved the proposed programme and publicity of the conference.

*The Meeting ended at 1.15pm*