

MINUTES

MINUTES OF A MEETING OF THE COMMISSION HELD ON WEDNESDAY 16 MARCH 2011 AT 2.00 PM AT LISSUE HOUSE

Present:

Mr P O'Rourke (Chairman)
Mr P O'Neill
Mr K Sharkey
Mr J McGaughey
Mrs M McCormack
Mr J Noble

In attendance:

Mr D Rutledge
Miss S Blain

*Mr D Rutledge joined the meeting at 3.30pm
Mr J McGaughey left the meeting at 4.45pm
Mr P O'Neill left the meeting at 5.00pm
Miss S Blain joined the meeting at 5.05pm*

2011/3/1 Apologies

Apologies had been received from Mr C Tweedie.

2011/3/2 Minutes of 16 February 2011

The minutes of a meeting held on 16 February 2011, taken as read, were approved by the Commission and signed by the Chairman

Proposed: Mr J Noble
Seconded: Mr K Sharkey

2011/3/3 Matters Arising

None.

2011/3/4 Chairman's Report

Withheld Commercially Sensitive

2011/3/5 Chief Executive's Report

a. LMC Pension Deficit Liability

Withheld Commercially Sensitive

b. Review Implementation Group Update

The Chief Executive reported on the last meeting of the Implementation Group and progress to date.

- *AME*
DARD is definitely engaged and AME seems more attainable.
- *Size of LMC Board*
Action Point: The Board will reflect on the DARD proposal to reduce the number of Board Members and discuss at its next meeting.

c. FSA Consultation Meeting – 23 February 2011

The Chief Executive's report was noted.

d. Budget/Business Plan 2011/12

Action Point: The Board approved the Budget/Business Plan 2011/12 and agreed to forward it to DARD for approval.

2011/3/6 Marketing Report

The report was noted.

2011/3/7 Greenfields

Withheld Commercially Sensitive

2011/3/8 Classification Services Report

The report was noted.

The Board was advised that no VIA machines had yet been licensed. The LMC manual classification service finishes on 31 March 2011.

2011/3/9 Executive Committee Notes – 21 February 2011

Noted

2011/3/10 Gifts & Hospitality Guidance

The Board was advised that DARD had approved the guidance.

Action Point: The Board approved the LMC guidance on the provision and acceptance of gifts and hospitality.

2011/3/11 Date of Next Meeting

It was confirmed that the date of the next meeting would be 20 April 2011 at 10.00am at Lissue House. (It was subsequently decided that an additional meeting would be held on 5 April 2011).

2011/3/12 Any Other Business

(i) Financial Forecast for Year End

Withheld Commercially Sensitive

(ii) Bank Mandate

Action Point: The Board approved the updated bank mandate.

Proposed: Mrs M McCormack

Seconded: Mr P O'Neill

The meeting ended at 5.30pm