

MINUTES

MINUTES OF A MEETING OF THE COMMISSION HELD ON WEDNESDAY 18th APRIL 2012 AT 10.00AM AT LISSUE HOUSE

Present:

Mr P O'Rourke (Chairman)
Mr P O'Neill
Mr J McGaughey
Mr J Noble
Mr K Sharkey
Mr I Mark
Mrs M McCormack

In attendance:

Mr I Stevenson *
Miss S Blain *

* Joined meeting at 11.10am

Prior to Mr I Stevenson and Miss S Blain joining the meeting, the Board carried out a six month performance review of the Chief Executive (minutes of the performance review meeting will be filed in CEO personnel file).

2012/4/1 Apologies

No apologies received.

2012/4/2 Minutes

The minutes of a meeting held on 21 March 2012, subject to an amendment, were approved by the Commission and signed by the Chairman.

Proposed: Mr J Noble
Seconded: Mr P O'Neill

2012/4/3 Matters arising

(i) IMS World Meat Congress

The Chief Executive confirmed that places had been booked for the conference.

(ii) Rural Payments Agency

The Chief Executive updated the Board on recent discussions with RPA regarding the SLA.

Action Point: The Board asked the Chief Executive to prepare a paper, which includes details of the previous SLA, the recovery of costs associated with the cessation of previous RPA activities, and options to be considered in the new SLA.

(iii) Revision of LMC Equality Scheme

The Chief Executive advised that DARD has approved the draft tender for an external consultant.

(iv) LMC Strategic Plan 2012-15, Business Plan 2012-13 & Budgets

The Chief Executive confirmed that the draft plans had been submitted to DARD for approval.

(v) Recruitment

- Industry Development Manager

The Chief Executive advised that a preferred candidate had been identified.

- Farm Liaison Officer

The Chief Executive advised that the closing date for applications is 19 April 2012.

2012/4/4 Chairman's Report

The Chairman reported on meetings he had attended since the last Board Meeting.

Mr I Mark congratulated the Chairman on his re-appointment for a second term.

2012/4/5 Chief Executive's Report

(i) Balmoral Show 2012

Action Point: The Board agreed a timetable for Board Members to man the LMC Stand:

Wednesday – I Mark & P O'Neill
Thursday – P O'Rourke & P O'Neill
Friday – J Noble & M McCormack

(ii) Board Terms of Reference

Action Point: The Board will consider an appropriate terms of reference for the Board. A paper will be prepared for the May, or June Board Meeting.

(iii) Board Action Points 2011/12

Action Point: The Board reviewed the action points, and some additional comments will be made on progress to date.

Action Point: The Board agreed to invite Mr R Moore to a Board Meeting when the Industry Development Manager is in post.

(iv) Review of Bovine Tuberculosis – Correspondence from Assembly Agriculture and Rural Development Committee

Action Point: The Chief Executive will submit a written response supporting a review of bovine tuberculosis.

(v) Cattle Health Steering Group – Eradication of BVD

The Chief Executive attended a meeting of the Cattle Health Steering Group at UFU on 13 April 2012.

The Board discussed if LMC should provide staff resources and/or a financial contribution to the project.

Action Point: The Board agreed that LMC does not have the staff resources available.

Action Point: The Board agreed in principle that the Chief Executive should advise the CHSG that LMC may consider the provision of a one-off financial contribution to the project.

Mr P O'Neill left the meeting at 12.30pm

2012/4/6 LMC Brussels Update March 2012

The update was noted.

2012/4/7 Quarterly Reports (Jan- March 2012)

- Market Information

The Board complimented all staff involved in the LMC Outlook Conference.

Action Point: For the next annual conference, further discussion will take place at Board level regarding topics, speakers, and maximising full participation from all stakeholders.

- **Education and Consumer Promotion**

The report was noted.

Action Point: The Board requested that comparative figures be provided for visits to the Food 4 life website.

2012/4/8 Management Team Meeting Notes – 14 March & 4 April 2012

Noted.

2012/4/9 Date of next meeting

It was confirmed that the date of the next meeting would be 23 May 2012 at 10.00am.

2012/4/10 Any Other Business

None.

The Meeting ended at 1.00 pm