

MINUTES

MINUTES OF A MEETING OF THE COMMISSION HELD ON WEDNESDAY 21st MARCH 2012 AT 10.00AM AT LISSUE HOUSE

Present:

Mr P O'Rourke (Chairman)
Mr P O'Neill
Mr J McGaughey
Mr J Noble
Mr K Sharkey
Mr I Mark

In attendance:

Mr I Stevenson
Miss S Blain

2012/3/1 Apologies

Apologies had been received from Mrs M McCormack.

2012/3/2 Minutes

The minutes of a meeting held on 15 February 2012, taken as read, were approved by the Commission and signed by the Chairman.

Proposed: Mr J McGaughey
Seconded: Mr K Sharkey

2012/3/3 Matters arising

(i) Board Meeting Dates

Action Point: The Board agreed not to hold a Board Meeting in August, and to rearrange the July meeting to the 26th of July 2012.

(ii) Audit Committee Chairman

The Chief Executive has advised DARD and NIAO of the appointment of Mr Noble as Audit Committee Chairman.

(iii) IMS World Meat Congress

Nominations to attend the IMS World Meat Congress have been received and confirmed. All attendees will be asked to write a short article on what they have learnt from the Congress.

Mr P O'Neill joined the meeting at 10.20am

(iv) Management Accounts

The Chief Executive has advised DARD of anticipated easements as at the year end.

(v) *Withheld – Commercially Sensitive*

(vi) Revision of LMC Equality Scheme

The Chief Executive has forwarded a draft tender proposal to DARD to see if ministerial approval is required.

2012/3/4 Chairman's Report

The Chairman reported on meetings he had attended since the last Board Meeting.

Action Point: The Board agreed that LMC should work with forum members to co-ordinate a press briefing, so that stakeholders could be updated on Red Meat Strategic Forum activities.

2012/3/5 Chief Executive's Report

(i) LMC Strategic Plan 2012-15, Business Plan 2012-13 and Budgets

Action Point: The Board approved the draft strategic and business plans, subject to a few amendments. The Chief Executive will forward the plans to DARD for approval

(ii) Recruitment

- Industry Development Manager

Action Point: Mr J McGaughey and Mr P O'Neill (Reserve: I Mark), will be Board nominees on the interview panel.

- Farm Liaison Officer

Action Point: The Board approved recruitment of a full-time permanent Farm Liaison Officer.

(iii) Live Export Levy/Agrisearch

Action Point: The Board approved levy expenditure of £20 000 on sheep production research 2012/13. This expenditure is included in the Business Plan.

2012/3/6 LMC Brussels Update February 2012

The update was noted.

2012/3/7 Date of next meeting

It was confirmed that the date of the next meeting would be 18 April 2012 at 10.00am.

2012/3/8 Any Other Business

(i) Audit Committee Checklist

Action Point: Audit Committee Members will familiarise themselves with the checklist and complete it at the next Audit Committee Meeting.

(ii) Board Action Points

Action Point: The Chief Executive will include a report monitoring Board Action Points over the last twelve months in the next Board Papers.

(iii) Annual Report

Action Point: The Board agreed to produce a black and white annual report, as in previous years, with a minimum production run (approx 100 copies).

The Meeting ended at 12.20pm