

MINUTES

MINUTES OF A MEETING OF THE COMMISSION HELD ON WEDNESDAY 21 SEPTEMBER 2011 AT 11.00AM AT LISSUE HOUSE

Present:

Mr P O'Rourke (Chairman)
Mr P O'Neill
Mr J McGaughey
Mrs M McCormack
Mr J Noble
Mr K Sharkey
Mr C Tweedie

In attendance:

Miss S Blain

Miss S Blain joined the meeting at 12.35pm.

2011/10/1 Apologies

None.

2011/10/2 Minutes

The minutes of a meeting held on 17 August 2011, taken as read, were approved by the Commission and signed by the Chairman.

Proposed: Mr K Sharkey

Seconded: Mr J Noble

2011/10/3 Matters arising

None.

2011/10/4 Chairman's/Interim Sub-Committee's Report

The Chairman reported that a number of meetings had been held with Managers since the last Board Meeting.

(a) Implementation Group Update

The Chairman updated the Board on issues to be addressed by the Implementation Group.

- AME status for LMC
- State Aid Approvals
- Pension

(b) Withheld – Commercially Sensitive Greenfields

(c) NIAO Correspondence

The Chairman reported on a recent meeting with NIAO. The NIAO is content with copies of correspondence received from the Chairman.

(d) Update on Appointment of Chief Executive

The Chairman reported that the recruitment process had been concluded.

Action Point: The Board agreed to appoint Mr I Stevenson as Chief Executive; effective from 3 October 2011. Terms and Conditions of Employment are to be finalised and approved by DARD.

The Board recorded its thanks to the Interim Sub Committee, Accounting Officer, and LMC Management for their dedication over the past months.

The Chairman and Mr J McGaughey left the meeting at 12 noon.

Withheld – Commercially Sensitive

The Chairman and Mr J McGaughey rejoined the meeting at 12.10 pm.

2011/10/5 Marketing Report

The marketing report was noted.

2011/10/6 Notes of Managers Meeting – 9 August 2011

Noted.

2011/10/7 Draft Annual Report & Accounts

Mr J Noble reported on an Audit Committee Meeting held on 21 September 2011. NIAO has indicated that it is content with the draft annual report and accounts, and is intending to give a clean audit opinion.

The Audit Committee recommended the Draft Annual Report and Accounts to the Board for approval.

Action Point: The Board approved the Draft Annual Report and Accounts.

Proposed: Mr P O'Neill
Seconded: Mr C Tweedie

2011/10/8 Draft Conflict of Interest Form

Action Point: The Board approved the Draft Conflict of Interest Form.

2011/10/9 Date of next meeting

It was confirmed that the date of the next meeting would be 19 October 2011 at 10.00am.

2011/10/10 Date of next meeting

(i) Draft Risk Register

Action Point: The Board approved the Draft Risk Register.

(ii) Anuga 2011

Action Point: The Chairman and the new Chief Executive will attend Anuga 2011 in October 2011.

(iii) Climate Change Sub-Group – Strategic Forum

The Chairman of the Climate Change Sub-Group, Mr R Moore, has requested to meet with the LMC Board.

Action Point: The Board agreed to invite Mr Moore to a Board Meeting on an appropriate date.

The meeting ended at 1.45pm