

## MINUTES

### MINUTES OF A MEETING OF THE COMMISSION HELD ON TUESDAY 26<sup>TH</sup> JULY 2011 AT 10.00AM AT LISSUE HOUSE

**Present:**

Mr P O'Rourke (Chairman)  
Mr P O'Neill  
Mr J McGaughey  
Mrs M McCormack  
Mr J Noble  
Mr K Sharkey

**In attendance:**

Miss S Blain

**2011/8/1      Apologies**

Apologies were received from Mr C Tweedie.

**2011/8/2      Minutes**

The minutes of a meeting held on 31 May 2011, taken as read, were approved by the Commission and signed by the Chairman.

Proposed: Mrs M McCormack  
Seconded: Mr P O'Neill

The minutes of a meeting held on 15 June 2011, taken as read, were approved by the Commission and signed by the Chairman.

Proposed: Mr P O'Neill  
Seconded: Mrs M McCormack

**2011/8/3      Matters arising**

***RPA – Pensions Issue***

No update.

**2011/8/4      *Withheld - Commercially Sensitive***

**2011/8/5 Chairman of N.I Agri- Research**

Mrs M McCormack and Mr P O'Neill advised the Chairman that they are both members of the Agri-Research Board of Trustees. This was noted by the Board.

*Mr J Campbell (Chairman of N.I Agri- Research) joined the meeting at 10.35am*

The Chairman welcomed Mr Campbell.

Mr Campbell thanked the Board for the opportunity to address the Board. He proceeded to update the Board on issues facing N.I Agri-Research.

The Board discussed how LMC and N.I Agri-Research could work together in the future, and explored this with Mr Campbell. The collection of the export levy and funding for research projects were highlighted as the main areas for co-operation.

LMC will have a meeting with DARD to discuss live exports once a new Chief Executive is appointed.

**Action Point:** The Chairman agreed to contact Mr Campbell to fully discuss the issue and the implications for LMC and N.I Agri-Research prior to the meeting with DARD.

**Action Point:** The Board agreed that LMC would consider any approaches from N.I Agri- Research for funding of research projects.

Mr Campbell expressed his gratitude at having had this chance to speak to the Board during this time of transition for LMC.

The Chairman acknowledged Mr Campbell's positive contribution to the Agri-Industry in Northern Ireland.

*Mr Campbell left the meeting at 11.15am*

**2011/8/6 Chairman's/Interim Sub-Committee Report**

**(i) Lissue House Accommodation (Rental)**

The Sub-Committee had taken a tour of Lissue House and had identified areas where maintenance work may need to be considered in order to keep office accommodation at a good standard.

(ii) ***Meeting with the Minister***

The Chairman advised that LMC will have a meeting with the Minister on 28 July 2011. The Chairman, Mrs M McCormack and Mr McGaughey will attend.

(iii) ***Business Case/Economic Appraisal Training***

**Action Point:** The Board agreed that a number of LMC staff and Board Members would attend the next CIPFA course on Business Case/Economic appraisal training to be held in November/December 2011.

(iv) ***Withheld – Commercially Sensitive***

(v) ***Report of the Interim Sub-Committee***

The Chairman circulated a summary report of the Interim Sub-Committee to the Board.

(i) ***Withheld – Commercially Sensitive***

(ii) ***Withheld – Commercially Sensitive***

(iii) ***Withheld – Commercially Sensitive***

(iv) **NSA Event**

The Board felt this had been a very useful event to meet LMC/NSA stakeholders.

**Action Point:** The Board will consider how to communicate with LMC/NBA stakeholders.

**2011/8/7      Manager's Reports**

The reports were noted.

**2011/8/8      Date of next meeting**

It was confirmed that the date of the next meeting would be 17 August 2011 at 10.00am at Lissue House.

**2011/8/9 Any Other Business**

**(i) Request to use FQAS Logo**

The Industry Development Manager had prepared a briefing paper which was circulated to the Board.

**Action Point:** The Board agreed with the draft LMC response to a request to use the FQAS logo on a meat product.

**2011/8/10 Bulletin Research**

Mr P O'Neill expressed a conflict of interest which was noted by the Board.

*Mr C Donnelly joined the meeting at 12.45pm*

The LMC Economist updated the Board on the progress of the current LMC bulletin research.

**Action Point:** The Economist will write to Farm Week to advise that a review into the distribution of the LMC bulletin is to be undertaken.

**2011/8/11 IMS Conference 12-14 July 2011**

The Economist gave a comprehensive verbal report on the IMS Conference, held recently in Canada. It had been a very useful source of information and contacts in the Agri-food industry.

**Action Point:** The Board agreed that LMC should seek to communicate this valuable information to its stakeholders. The Economist will contact major stakeholders to establish the most effective methods to distribute the information gathered

*Mr Donnelly left the meeting at 1.25pm.*

*The Chairman and Mr McGaughey left the meeting at 1.30pm*

**2011/8/12 Any Other Business (cont'd)**

**(i) Withheld – Commercially Sensitive**

*The meeting ended at 1.45pm*