

MINUTES

MINUTES OF A MEETING OF THE COMMISSION HELD ON TUESDAY 31 MAY 2011 AT 11.30 AM AT LISSUE HOUSE

Present:

Mr P O'Rourke (Chairman)
Mr P O'Neill
Mr C Tweedie
Mr J McGaughey
Mrs M McCormack
Mr J Noble

In attendance:

Miss S Blain

Miss S Blain joined the meeting at 12.05pm.

2011/6/1 Apologies

Apologies had been received from Mr K Sharkey.

2011/6/2 Minutes

Action Point: The Board requested some amendments to the draft minutes of the meeting held on 4 May 2011. Amended minutes will be presented at the next Board meeting for approval.

2011/6/3 Matters arising

RPA - Pensions Issue

No update.

2011/6/4 Chairman's/Interim Sub-Committee Report

- (i) ***Withheld – Commercially Sensitive***
- (ii) Update on meetings held etc (4 – 31 May inclusive)

Withheld – Commercially Sensitive

- Meetings with Managers
The Chairman and Mr McGaughey advised that they had held numerous meetings with managers and plan to meet at least weekly to discuss operational issues, signing purchase orders, invoices etc.

- Stakeholder Meetings
The Chairman reported that he had contacted/met with and made presentations to all LMC stakeholders.

Action point: The Chairman has given a commitment to meet at least annually with stakeholders to inform them of LMC's progress.

The Board discussed letters received from the main stakeholders following the Chairman's presentations and expressed some disappointment at the content of the UFU letter following the supportive tone at their meeting.

The Chairman also advised the Board that he had written to both the new DARD Minister and the new Chair of the Agriculture Committee seeking meetings with them at the earliest opportunity.

(iii) Annual Report and Accounts

Withheld – Commercially Sensitive

2011/6/5 Update – CEO& FQAS Manager Recruitment process/consultation

Withheld – Commercially Sensitive

2011/6/6 LMC Business Plan 2011/12

Action Point: The Board agreed that the Chairman will write to DARD to press for urgent approval of the business plan.

2011/6/7 Executive Committee Notes – 9 May 2011

Noted.

2011/6/8 Date of next meeting

It was confirmed that the date of the next meeting would be 20 July 2011 at 10am at Lissue House. (It was subsequently decided that an additional meeting would be held on 15 June 2011).

Mrs N Whittaker, Mr C Donnelly, Mr I Stevenson and Mr T White joined the meeting at 1.30 pm. Mrs C Kenny joined the meeting at 1.50pm.

2011/6/9 Manager's Reports

The Chairman welcomed the managers to the meeting and conveyed the Board's appreciation of the managers' co-operation during this interim arrangement while a new chief executive is recruited.

The managers gave the Board reports on their individual work areas and a number of actions were approved.

Action Points:

1. FQAS Manager Interview Panel.

Board agreed that a stakeholder Board member would be on the interim panel for the second interviews.

2. FQAS Board Meeting 9 June 2011

The Chairman will chair the meeting .

3. IFAG Meeting 17 June 2011

The Board agreed that a Board member will attend the meeting if it goes ahead.

Withheld – Commercially Sensitive

5. Supermeat Awards 7 July 2011

The Board agreed that Mr C Tweedie and the Industry Development Manager will attend.

Withheld – Commercially Sensitive

Withheld – Commercially Sensitive

8. IMS Marketing/Communication Workshop

The Education Services Manager will obtain more information about this workshop which will be held in October 2011.

9. Business Plan 2011/12

The Board will fully discuss the Business Plan at a future meeting and agree which items are to be progressed or deferred during the interim period while a chief executive is recruited.

The Chairman and Board recognised that this would be the last Board meeting before the Classification Manager left LMC due to redundancy. They acknowledged his outstanding contribution to LMC and the red meat industry down through the years and wished him well for the future.

The meeting ended at 2.30pm