

MINUTES

MINUTES OF A MEETING OF THE COMMISSION HELD ON WEDNESDAY 20 JUNE 2012 AT 10.00AM AT LISSUE HOUSE

Present:

Mr P O'Rourke (Chairman)
Mr P O'Neill
Mr J Noble
Mr K Sharkey
Mr J McGaughey
Mrs M McCormack

In attendance:

Mr I Stevenson
Miss S Blain

2012/6/1 Apologies

Apologies had been received from Mr I Mark.

2012/6/2 Minutes

The minutes of a meeting held on 23 May 2012, were approved by the Commission, and signed by the Chairman.

Proposed: Mr P O'Neill
Seconded: Mr K Sharkey

2012/6/3 Matters arising

(i) Cattle Health Steering Group – Eradication of BVD

The Chief Executive had advised UFU of LMC's decision regarding funding. UFU will contact the Industry Development Manager in due course to discuss the CHSG Business Plan and LMC's contribution.

(ii) Future LMC Conferences

The Chief Executive advised the Board that discussion on future options had still to take place.

Action Point: The Chief Executive circulated copies of the DVD of the 2012 LMC Conference to Board Members

(iii) Supermeat Awards

Action Point: The Board agreed to review LMC attendance after this year's event.

(iv) DARD Strategic Plan 2012-2020 Consultation

Although some responses had been forwarded by Board Members, the Chief Executive, in consultation with the Chairman, had decided to wait and respond to the full DARD consultation, rather than respond to the pre-consultation.

(v) Invest NI

The Chief Executive advised the Board that all spaces had been taken on the Invest NI stand for Anuga 2012.

Action Point: The Board requested that the Chief Executive arrange a meeting with Invest NI before the next Board Meeting to investigate a future working relationship.

2012/6/4 Chairman's Report

The Chairman reported on meetings he had attended since the last Board Meeting.

RMSF

The meeting on 18 June 2012 had been well attended.

Action Point: The next meeting will be held in early December 2012. The cost of production is to be published in the same month (pending agreement at the Forum Meeting on the methodology)

NIMEA

An update had been given to NIMEA on LMC work to date and its plans for the 2012/13 year. It was again noted that NIMEA was still keen on the future privatisation of LMC.

2012/6/5 Chief Executive's Report

(i) Frequency of LMC Board Meetings

A proposed schedule of Board Meetings had been circulated to the Board.

Action Point: The Board members agreed to forward ideas to the Chief Executive for the next meeting, on how to fulfil their time commitments to LMC if a reduced number of Board Meetings were to be held.

Action Point: The Board agreed to the new schedule of reduced Board Meetings. Further discussions would take place at the next Board meeting to clarify additional Board Member activities before a public announcement was made.

(ii) Correspondence from DARD Permanent Secretary Regarding Information Governance in LMC

The Chief Executive clarified the role of information governance, and how it may impact upon LMC.

Action Point: The Board agreed that the MSFM will be amended to reflect information governance in LMC.

Action Point: The Chief Executive will advise the DARD Permanent Secretary on how LMC will action its information governance.

(iii) Internal Audit Annual Report & Opinion 2011/12

The report and its satisfactory opinion were noted by the Board.

2012/6/6

Report from Audit Committee Meeting 29 May 2012

(i) Final Report of Audit Committee 2011/12

The report was circulated to the Board, and the Audit Committee Chairman highlighted the main issues.

(ii) LMC Annual Report and Accounts 31 March 2012

The Chief Executive updated the Board on a few small amendments, agreed with the NIAO, to the Annual Report and Accounts.

Action Point: The Board approved the Annual Report and Accounts, and the Chairman signed the Chairman's statement.

2012/6/7

LMC Brussels Update May 2012

The update was noted.

Action Point: The Chairman and Chief Executive are proposing to attend the AHDB Brussels Reception on 29 November 2012.

2012/6/8

Date of next meeting

It was confirmed that the date of the next meeting would be 26 July 2012.

2012/6/9 Any Other Business

(i) Agrisearch Sheep Technical Committee

Following LMC's commitment to contribute to sheep production research, LMC has been invited to nominate a member to the Agrisearch Sheep Technical Committee.

Action Point: The Board agreed that the Industry Development Manager be nominated to join the committee.

(ii)

(iii) Self Assessment Tool for the Board

The Chief Executive advised the Board of a self assessment tool he had obtained at a recent training course.

Action Point: A copy of the document will be circulated to each Board Member, and included in the agenda at the next Board Meeting.

(iv) Remuneration Committee

Action Point: It was confirmed that a meeting of the Remuneration Committee would be held on 18 July 2012.

(v) Lissue House Grounds Maintenance

Action Point: The Chief Executive will follow up on outstanding grounds maintenance issues with CPD.

The Meeting ended at 12.30 pm