

## MINUTES

### MINUTES OF A MEETING OF THE COMMISSION HELD ON WEDNESDAY 19 SEPTEMBER 2012 AT 10.00AM AT LISSUE HOUSE

**Present:**

Mr P O'Rourke (Chairman)  
Mr P O'Neill  
Mr J Noble  
Mr K Sharkey  
Mr J McGaughey  
Mrs M McCormack  
Mr I Mark

**In attendance:**

Mr I Stevenson  
Miss S Blain

**2012/8/1 Apologies**

None.

**2012/8/2 Minutes**

The minutes of a meeting held on 26 July 2012, were approved by the Commission, and signed by the Chairman.

Proposed: Mr J Noble  
Seconded: Mr J McGaughey

**2012/8/3 Matters arising**

**(i) Cattle Health Steering Group – Eradication of BVD**

The official launch was held at Stormont on 18 September 2012.

**(ii) Invest NI**

The Chairman and Chief Executive have been undertaking a series of meetings with NI meat processors, and the role of Invest NI has been raised by the processors.

**Action Point:** The Board agreed that the meetings with NI processors should be completed before requesting a meeting with Invest NI.

**(iii) AHDB Brussels Reception – November 2012**

LMC has made contact with NI MEP's to seek meetings while the Chairman and Chief Executive are in Brussels.

**(iv) Formal Recognition of FQAS Board**

The Chief Executive reported that the FQAS Board are content with the terms of reference approved by the LMC Board.

**(v) Remuneration Committee**

The Chief Executive updated the Board on his meeting with Mr K Morrison (DARD).

*Withheld – Commercially Sensitive*

**(vi) Agri-food Strategy Board Questionnaire**

The Chief Executive confirmed that LMC had submitted its response to the Agri-food Strategy Board.

**2012/8/4 Chairman's Report**

**(i) Meetings with NI Meat Processors**

*Withheld – Commercially Sensitive*

**(ii) Format of Future LMC Board Meetings**

**Action Point:** The Board agreed to continue to meet monthly, and from 2013 to change meeting dates to the fourth Wednesday of the month.

The Board had a thorough discussion on the documentation and format for Board Meetings.

**Action Point:** The Chief Executive will take forward the documentation proposals by the Board for future Board Meetings.

**2012/8/5 Chief Executive's Report**

**(i) Service Level Agreement between LMC and RPA**

**Action Point:** The Board approved the SLA between LMC and RPA

**(ii) LMC Risk Management Strategy**

**Action Point:** The Board approved the LMC Risk Management Strategy and recommended it to the Audit Committee.

**(iii) Investors in People**

**Action Point:** The Board agreed to withdraw from the official IIP Scheme, but LMC will continue to invest and communicate with its staff to facilitate a professional working environment.

**(iv) Consultations**

**Action Point:** The Chief Executive will draft a response to the DARD consultation on its Draft Strategic Plan 2012-2020. The Board is encouraged to comment on the draft response paper prior to the October Board meeting in order that a final response can be agreed at that meeting.

**(v) Farmers for Action Correspondence**

**Action Point:** The Board approved the proposed response to the FFA correspondence.

**2012/8/6 Notes of Senior Management Team Meeting – 8 August 2012**

Noted.

**2012/8/7 LMC Brussels Report – July/August 2012**

Noted.

**2012/8/8 Monthly Economic Reviews – July & August 2012**

Noted.

**2012/8/9 Date of next meeting**

It was confirmed that the date of the next meeting would be 24 October 2012.

**2012/8/10 Any Other Business**

**(i) Livestock Rustling**

***Withheld – Commercially Sensitive***

**Action Point:** The Board requested that the Chief Executive communicate LMC's concerns to DARD.

**(ii) Slurry Safety**

The Board felt action was necessary to highlight slurry safety following the recent tragic accident in Hillsborough.

**Action Point:** The Board asked the Chief Executive to facilitate the distribution of relevant information from other agencies to LMC stakeholders through the Bulletin, or text messaging service, etc.

LMC may also consider an article in the Bulletin at a later date.

**(iii) Retirement of Board Member – Mr J McGaughey**

The Board recognised that this was Mr J McGaughey's last meeting as a Board Member. The Chairman expressed the Board's gratitude for Mr McGaughey's valuable contribution to LMC, and made a presentation to him on behalf of the Board.

*The Meeting ended at 1.15pm*