

MINUTES

MINUTES OF A MEETING OF THE COMMISSION HELD ON TUESDAY 26TH MAY 2015 AT 11.00AM AT LISSUE HOUSE

Present:

Mr P O'Rourke (Chairman)
Mrs M McCormack
Mr I Mark
Mr P McElroy
Mr K Sharkey

In attendance:

Mr I Stevenson
Miss S Blain

2015/5/1 Apologies

Apologies had been received from Mr P O'Neill

2015/5/2 Minutes

The minutes of a Meeting held on 22 April 2015, were approved by the Commission, and signed by the Chairman.

Proposed: Mr P McElroy

Seconded: Mr I Mark

2015/5/3 Matters arising

(i) Recruitment of New Board Members

The Chairman advised that DARD is keeping the succession of Board Members under review.

(ii) Gifts & Hospitality Guidance

DARD has approved LMC's Gifts & Hospitality Guidance.

(iii) Balmoral Show

The Chief Executive and Chairman expressed their appreciation to Board Members who had worked on the LMC stand, and acknowledged all staff who had contributed to an excellent LMC presence at the show.

(iv) Lamb Labelling

The Board had been circulated with a copy of NIMEA's response to LMC's letter regarding processing capacity in NI and GB.

The Board noted that current available capacity would resolve the issue in the short-term, at least, but that challenges may arise when the main lamb crop starts to come on the market.

(v) Red Tractor Lifetime Assurance

The Chief Executive advised that LMC hoped to invite the Red Tractor Independent Advisor to a FQAS Board Meeting.

(vi) Annual Forum of Audit Chairs of ALB's

The ARAC Chairman reported that he was still waiting for minutes of the forum meeting.

2015/5/4 Chairman's Report

The Chairman reported on meetings he had attended since the last Board meeting.

2015/5/5 Chief Executive's Report

Meeting of Red Meat Levy Sub-Group 26 February 2015

The Board considered an action point relating to Northern Ireland.

Action Point: The Board agreed that LMC's key focus, at the moment, is the collection of export levies, and there are no plans to review levy regulations in Northern Ireland at this point in time to repatriate levy to/from Great Britain. The levy repatriation discussions in GB will be kept under review. The Chief Executive will communicate this decision to the Red Meat Levy Sub-Group.

2015/5/6 Consideration of Draft LMC Annual Report & Accounts for Year Ending 31 March 2015

Action Point: The draft Annual Report and Accounts was approved by the Board, subject to a few small amendments, as recommended by the Audit and Risk Assurance Committee.

Proposed: Mr P McElroy

Seconded: Mr I Mark

2015/5/7 Risk Management

The Audit and Risk Assurance Committee Chairman gave a verbal report on the committee meeting held on 26 May 2015.

The ARA Committee recommended the updated risk register to the Board for approval.

Action Point: The Board approved the updated risk register

Proposed: Mr K Sharkey

Seconded: Mr I Mark

The Board had been circulated with a copy of the Annual Report of the Audit and Risk Assurance Committee for the period 1 February 2014 – 31 March 2015.

Action Point: The report was approved by the Board.

2015/5/8 Any Other Business

LMC Grading Review Business Case

Withheld – Commercially Sensitive

2015/5/9 Date of Next Meeting

It was agreed that the next Board Meeting would be held at 10.00am at Lissie House on Wednesday 24th June 2015.