

**MINUTES OF A MEETING OF THE COMMISSION HELD ON FRIDAY 17th
JUNE 2016 AT 10.00AM AT PREMIER INN, LISBURN.**

Present:

Mr G McGivern (Chairman)
Mr H Sinclair
Mr J Lennon
Mr P McElroy
Mrs O Chesney
Mr G Maguire

In attendance:

Mr I Stevenson
Miss S Blain

2016/6/1 Apologies

None

2016/6/2 Destruction by Fire of Lissue House on 9 June 2016.

The Chairman thanked all Board Members for attending the meeting at short notice. He asked the Chief Executive to brief the Board on the events of 9 June 2016 and the current situation regarding the LMC business operations.

Withheld – commercially sensitive

Current LMC Business Operations

The Chief Executive reported that LMC had been offered a temporary base until the end of August 2016 at Greenmount College and had gratefully taken up the offer. Only senior staff members are operating at Greenmount at the moment while access to computers and telephones is organised. Off-site computer backup has been retrieved from storage company and the latest electronic data has been recovered by LMC's IT providers.

Short to Medium Term LMC Office Accommodation

The Chief Executive advised the Board that two possible sites had been identified which may suit LMC's short to medium-term office accommodation requirements:

- NIEA Offices in Lisburn and
- 1, Lissue Road, Lisburn.

Both sites had been viewed by LMC, and the Chief Executive gave a brief description of each premises.

Action Point: The Board agreed that the Chief Executive will prepare a business case for Board Members to consider, identifying the preferred option.

Action Point: The Chief Executive will advise DAERA of the Board's decision and emphasise the need for a quick response from the Department.

Withheld – commercially sensitive

2016/6/3 Any Other Business

None

2016/6/4 Date of Next Meeting

It was agreed that the next Board meeting would be held at 10.30am on Monday 27th June 2016 at Europa Hotel, Belfast.

Meeting ended at 12.30pm and the Board left to view the office premises at 1, Lissue Road, Lisburn