

**MINUTES OF A MEETING OF THE COMMISSION HELD ON MONDAY
28 NOVEMBER 2016 AT 10.00AM AT 1A LISSUE WALK, LISBURN.**

Present:

Mr G McGivern (Chairman)
Mrs O Chesney
Mr J Lennon
Mr P McElroy

In attendance:

Mr I Stevenson
Miss S Blain

2016/11/1 Apologies

Apologies had been received from Mr G Maguire and Mr H Sinclair.

2016/11/2 Declaration of Interests Pertaining to Agenda Items for Discussion

The Board agreed that none of the agenda items required any Board Members to abstain from discussions.

2016/11/3 Minutes

The minutes of a meeting, held on 24 October 2016, were approved by the Commission and signed by the Chairman.

Proposed: Mrs O Chesney
Seconded: Mr P McElroy

2016/11/4 Matters Arising

- (i) *Withheld – commercially sensitive*
- (ii) *Withheld – commercially sensitive*

**2016/11/5 Draft Minutes of Audit and Risk Assurance Committee (ARAC)
Meeting held in 24 October 2016**

Action Point: Draft minutes noted by the Board.

2016/11/6 Correspondence: Consideration of letter from UFU re Supply Chain Tours

The Chief Executive advised that a meeting had been arranged between LMC, UFU and NIMEA to discuss the matter.

Action Point: The Board agreed that it would be useful to arrange visits to meat plants for LMC stakeholders.

2016/11/7 Chairman's Report

The Chairman reported on meetings he had attended since the last Board Meeting.

- NI Assembly Agriculture, Environment and Rural Affairs Committee (AERA Committee) – 27 October 2016
The Chairman made a 10 minute presentation and a Q&A session followed. LMC has also provided further information requested at the meeting.
- Danske Bank /Farming Life Awards - 27 October 2016
- World Meat Congress – 7-9 November 2016
Over 700 delegates attended; felt it was a very useful conference. The Chief Executive had provided Board members with a comprehensive report on the conference.
- Progressive Beef Event – 17 November 2016
Excellent event, good speakers and LMC's role acknowledged a number of times.
- School Cookery Demonstration-St Paul's – 23 November 2016
Very good interaction with pupils, messages and 2 meals cooked.

Action Point: The Chairman encouraged other Board members to attend a school cookery demonstration. The DAERA Minister has also expressed an interest in attending a demonstration.

2016/11/8 Chief Executive's Report

The Chief Executive had provided a written report in the Board papers for the meeting.

(i) AERA Committee

The Chief Executive had circulated a copy of the Hansard report on the briefing by LMC to the AERA Committee.

(ii) Withheld – commercially sensitive

The Economist joined the meeting at 11.25am

(iii) UFU Request re Quotes and Prices Paid

The Board discussed the UFU request.

Action Point: The Board agreed to email a weekly update to the email list as a pilot and consider referring to ‘base’ quotes in texts and the Bulletin.

The Economist left the meeting at 11.40am.

(iv) Withheld – commercially sensitive**(v) Philippines Inspectors Visit – November 2016**

LMC had co-funded this inward visit and there was good initial feedback about what the inspectors had seen.

2016/11/9 Preparation for LMC ‘Brexit’ meeting with stakeholders on 7 December 2016

The Board discussed the format and who should be invited to attend.

LMC’s aim is to bring the views of the red meat sector together and present an agreed position to the DAERA minister.

Action Point: The Board agreed to invite representatives from NIMEA, UFU and NIAPA.

LMC will be represented by the Chairman, Chief Executive and Industry Development Manager. All Board members are welcome.

NIFDA had already indicated it had no one available to attend but had forwarded a discussion paper for the meeting.

Action Point: LMC will circulate an agreed document to all attendees after the meeting on 7 December 2016.

2016/11/10 Risk Management/Health & Safety

The draft minutes of the ARAC meeting had been circulated (See 2016/11/5).

2016/11/11 Minutes of Senior Management Team Meeting on 3 November 2016

Noted

2016/11/12 Schedule of 2017 Meetings for consideration

A draft schedule had been circulated to the Board.

Action Point: Board Members agreed the schedule subject to agreeing a couple of changes for January and April 2017 meetings.

2016/11/13 Any Other Business

- **Meetings with other UK levy bodies**

The Board felt it had been very useful to meet the QMS Chairman in March 2016.

Action Point: The Board agreed to invite the other UK levy bodies to attend a LMC Board meeting during 2017 to exchange views and discuss areas of common interest

2016/11/14 Date of Next Meeting

It was agreed that the next meeting would be to discuss the Strategic Business Plan. It would be held at 10.30am on Monday 12 December 2016 at Lagan Valley Island Conference Centre.

The next Board meeting would be held at 10.00am on 9 January 2017 at 1A Lissue Walk.

Meeting ended at 12.30pm