

**MINUTES OF A MEETING OF THE COMMISSION HELD ON MONDAY
22 JANUARY 2018 AT 11.00AM AT LISSUE WALK, LISBURN.**

Present:

Mr G McGivern (Chairman)
Mrs O Chesney
Mr G Maguire
Mr P McElroy
Mr H Sinclair

In attendance:

Mr I Stevenson
Miss S Blain
Ms J McGuckin (DAERA)

2018/2/1 Apologies

An apology had been received from Mr Lennon

2018/2/2 Declaration of Interests Pertaining to Agenda Items for Discussion

The Board agreed that none of the agenda items required any Board Members to abstain from discussions.

2018/2/3 Minutes of Commission Meeting held on 11 December 2017

The minutes of a meeting, held on 11 December 2017, were approved by the Commission and signed by the Chairman.

Proposed: Mrs O Chesney
Seconded: Mr P McElroy

2018/2/4 Minutes of commission Meeting held on 8 January 2018

The minutes of a meeting, held on 8 January 2018, were approved by the Commission and signed by the Chairman.

Proposed: Mr H Sinclair
Seconded: Mrs O Chesney

2018/2/5 Matters Arising

(i) Actions following Annual Meeting between Chair of LMC Audit and Risk Assurance Committee (ARAC) and Head of Sponsor Branch

- **ALB Sponsorship Risk Assessment**

The Chief Executive advised that the ALB Sponsorship Risk Assessment had been completed by LMC and would be submitted to LMC ARAC for review.

(ii) Agrisearch

The Chief Executive reported that LMC and Agrisearch were discussing the circulation of the Agrisearch publication.

2018/2/6 Chairman's Report

The Chairman reported on meetings / events he had attended since the last Board Meeting:

- **Stakeholder Meetings** - The Chairman and Chief Executive continued to hold stakeholder meetings and since the last Board meeting had met with UFU and NSA.

Action Point: LMC advised UFU of its willingness and availability to attend future meetings of the UFU Beef and Lamb and Hill Farming committees, to update on, and discuss, LMC activities and red meat sector issues.

- **Red Meat Supply Chain Programme 12-17 March 2018**

The Chairman advised that the Chief Executive had been invited to participate in a Red Meat Supply Chain Programme to New Zealand hosted by the NZ government, Beef and Lamb NZ and the NZ Meat Industry Association. The costs of the trip would be covered by the above parties and the UK government. Representatives from UFU, NIMEA and DAERA had also been invited to participate.

The Chairman reported that he had confirmed the Chief Executive's participation on the trip prior to the attendance confirmation date of 15 January 2018.

Action Point: The Board agreed that LMC should be represented on the trip and approved the Chairman's decision.

2018/2/7 Chief Executive's Report

- **Quarterly Accountability Meeting**

The Chief Executive reported on a meeting held with DAERA Sponsor Branch on 16 January 2018.

Action Point: The Chairman will arrange a meeting with the DAERA Senior Sponsor to seek clarity over the renewal of Board membership for Board members, whose first terms end during 2018.

- *Withheld – commercially sensitive*

- **World Butchers' Challenge**

The Chief Executive confirmed that LMC would be providing the red meat product for the Butchers' Challenge and taking part in a number of publicity opportunities.

- **FQAS Industry Board**

Action Point: The Chairman will attend the next FQAS Industry Board meeting on 30 January 2018.

2018/2/8 Risk Management / Health and Safety

The minutes of the ARAC meeting held on 11 December 2017 had been circulated to the Board.

2018/2/9 Report from LMC Remuneration Committee Meeting on 22 January 2018

The Chairman provided a verbal report to the Board.

Action Point: The Board agreed that LMC will apply the maximum 1% increase to the LMC pay remit submission for 2017/2018.

2018/2/10 Update on LMC Financial Position 2017-2018

The Board was advised that the 9 month management accounts should be available by the end of the month.

Action Point: The management accounts will be circulated to the Board in advance of the next Board meeting.

2018/2/11 *Withheld – commercially sensitive*

2018/2/12 **LMC Business Monitor to end of Quarter 3 2017-18**

Noted.

2018/2/13 **Quarterly Business Sections Reports for Quarter 3 2017-18**

Noted.

Action Point: The Board requested that the Education Services Manager consider if there was any spare capacity, this financial year, to accommodate the schools on the reserve list for cookery demonstrations.

2018/2/14 **Any Other Business**

- **Schedule of Board Meetings 2018**

Action Point: LMC will forward the 2018 schedule of Board meetings to DAERA Sponsor Branch.

2018/2/15 **Date of Next Meeting**

The next meeting will be held on 26 February 2018 at Lissue Walk.

The LMC Economist joined the meeting at 12.15pm

2018/2/16 **Presentation of 2017-18 Slaughter Trends**

The LMC Economist gave a presentation on slaughter trends for 2017-18: this stimulated debate among the Board members. The Economist addressed a number of questions from the Board.

Action Point: A copy of the presentation will be sent to the Board Members.

The LMC Economist left the meeting at 12.55 pm.

The meeting ended at 1pm.