

**MINUTES OF A MEETING OF THE COMMISSION HELD ON MONDAY
23 OCTOBER 2017 AT 10.00AM AT 1A LISSUE WALK, LISBURN.**

Present:

Mr G McGivern (Chairman)
Mrs O Chesney
Mr J Lennon
Mr P McElroy
Mr H Sinclair

In attendance:

Mr I Stevenson
Miss S Blain

2017/9/1 Apologies

An apology had been received from Mr G Maguire.

2017/9/2 Declaration of Interests Pertaining to Agenda Items for Discussion

The Board agreed that none of the agenda items required any Board Members to abstain from discussions.

2017/9/3 Minutes

The minutes of a meeting, held on 25 September 2017, were approved by the Commission and signed by the Chairman.

Proposed: Mr J Lennon
Seconded: Mrs O Chesney

2017/9/4 Matters Arising

(i) *Withheld – commercially sensitive*

(ii) Anuga 2017

A report by those who attended Anuga 2017 had been circulated to the Board. There was a feeling that INI could engage more with the processors (NIMEA) to discuss the offering that is put forward by the NI industry at such events and how organisations such as LMC could add to that offering.

Action Point: LMC will work with NIMEA to develop a positive approach to INI in preparation for next year's event in Sial.

(iii) Summary of Business Case Approvals by ARAC

The ARAC Chairman circulated a summary of the business cases approved by the ARAC since the increase in delegated limits to £200,000.

This was noted by the Board.

2017/9/5 Chairman's Report

The Chairman reported on meetings he had attended since the last Board Meeting.

- NIFDA Annual Dinner.
- Quarterly Assurance Meeting with DAERA – no formal confirmation yet of the increase in delegated limits but pilot would continue in the meantime.
- BVA Annual Dinner – Positive responses regarding LMC WTO report, BVA has its own concerns about Brexit.

The Chairman and Chief Executive will engage in a number of stakeholder meetings over the next few months.

2017/9/6 Chief Executive's Report

The Chief Executive had provided a written report in the Board papers for the meeting.

(i) LMC WTO Report

The Chief Executive advised that the report had been widely circulated and commented upon.

Action Point: The Board agreed that LMC should seek to communicate directly with our main stakeholders rather than just through the newspapers/press. Mr Sinclair will prompt UFU to contact LMC to arrange a meeting.

Action Point: LMC will continue to publicise the report and its submission to the EFRA inquiry.

(ii) Areas of Natural Constraint (ANC)

The Chief Executive advised that LMC was a co-signatory to a joint industry letter to the DAERA Permanent Secretary, urging him to re-consider the decision to end the ANC Scheme in 2018.

(iii) Farm Safety Partnership (FSP)

Action Point: The Board agreed that LMC should continue as an active affiliate member of the FSP.

(iv) DAERA Internal Third Monitoring Round

Action Point: The Board agreed to submit a bid for £100k in the DAERA Internal Third Monitoring Round.

2017/9/7 EFRA Committee Inquiry into Brexit : Trade in Food

Action Point: The Board noted LMC's submission to the EFRA Committee (See also 2017/9/6(i))

2017/9/8 Outcome of LMC Strategy Day 3rd October 2017

Action Point: The Board will formally consider the outcomes of the day as an agenda item at a Board meeting early in New Year.

Action Point: A meeting of the remuneration committee will be held in New Year to discuss a number of items highlighted on the day.

2017/9/9 Quarterly Business Monitor and Departmental Reports to end of Q2.

Noted.

2017/9/10 Senior Management Team Minutes 26 September 2017

Noted.

2017/9/11 Risk Management/Health & Safety

The ARAC Chairman advised that the annual meeting of Audit Chairs would take place on 24 October 2017.

Action Point: The Board agreed to move this agenda item to follow the Chairman's report in future meetings.

2017/9/12 Any Other Business

None.

2017/9/13 Date of Next Meeting

The next Board meeting will be held at 11.00am on 27 November 2017 at 1A Lissue Walk.