

**MINUTES OF A MEETING OF THE COMMISSION HELD ON MONDAY  
26 JUNE 2017 AT 10.00AM AT 1A LISSUE WALK, LISBURN**

**Present:**

Mr G McGivern (Chairman)  
Mrs O Chesney  
Mr G Maguire  
Mr P McElroy  
Mr H Sinclair  
Mr J Lennon

**In attendance:**

Mr I Stevenson

**2017/6/1 Apologies**

Miss S Blain

**2017/6/2 Declaration of Interests Pertaining to Agenda Items for Discussion**

The Board agreed that none of the agenda items required any Board Members to abstain from discussions.

**2017/6/3 Minutes of Commission Meetings**

The minutes of a Commission meeting, held on 30 May 2017, were approved by the Commission and signed by the Chairman.

Proposed: Mr P McElroy  
Seconded: Mr H Sinclair

The minutes of a Commission meeting, held on 12 June 2017, were approved by the Commission and signed by the Chairman.

Proposed: Mrs O Chesney  
Seconded: Mr H Sinclair

**2017/6/4 Matters Arising****(i) Delegated Limits**

The Chief Executive advised that a letter had been sent on 02 June 2017 to the LMC Chairman from LMC's Senior Sponsor in DAERA formally extending the temporary increase in the delegated spending limit beyond 31 March 2017 whilst DAERA carried out its review of the trial period arrangements. The Board welcomed this extension and looked forward with anticipation to the arrangements being made permanent.

**(ii) Anuga 2017**

The Chief Executive reported that he had received correspondence on 22 June 2017 from the Head of Global Business Development, Food and Drink Division of Invest NI regarding any plans that LMC may have to promote 25 years of FQAS on the NI meat stand at Anuga 2017 – Invest NI have advised that counter space is available that can be used for leaflets plus a plasma TV screen on which LMC's TV ads or any other material can be used. The Board welcomed this positive correspondence.

**Action Point:** The Chief Executive will meet with Invest NI to discuss LMC's involvement at Anuga 2017 and will price flights and accommodation for LMC to attend the key days of the event.

**(iii) Northern Ireland Food Marketing Association (NIFMA)**

The Board agreed that, in the absence of a local functioning Executive, it would keep on hold an invitation to the Agri Food Strategy Board (AFSB) to meet with the LMC Board.

**(iv) LMC Risk Register**

**Action Point:** The Board agreed that the next review of LMC's Risk Register should reflect its concerns about the small size of the specialist staff team in LMC and the consequences of a temporary or permanent loss of any of these personnel.

**2017/6/5** *Withheld – commercially sensitive*

**2017/6/6 Any Other Business**

**(i) Dr Temple Grandin**

**Action Point:** Mr J Lennon was asked to pass on the LMC Board's thanks to Mr J G Cooper (CEO of Middletown Centre for Autism) for his recent award of OBE and for facilitating Dr Grandin's attendance at the LMC event during Balmoral Show 2017.

**(ii) ABP/Linden Foods**

The Board noted the recent announcement by Fane Valley Co-op and ABP Food Group that they have plans to extend their joint venture relationship to include Linden Foods. The partnership will see ABP Food Group take a 50% stake in the Linden Foods company. An agreement in principle has been reached by both parties subject to approval by the relevant regulatory and competition authorities. Mr G Maguire reported that the ABP / Slaney Foods joint venture has been working well to date and that this announcement was a positive development.

**(iii) 2016/17 Internal Audit Review**

Mr P McElroy reported that the members of ARAC were content to close off the 2016-17 internal audit of LMC with approval of the DAERA annual opinion and report which had been circulated by email. He also advised that the ARAC members were happy to approve the outline plan for internal audit of LMC which is provisionally scheduled for Q3 of the 2017-18 financial year. The Board endorsed the ARAC approvals.

**2017/5/13 Date of Next Meeting**

The next scheduled Board meeting will be held at 10.00am on Monday 24 July 2017.

*Meeting ended at 11.45am*