

**MINUTES OF A MEETING OF THE COMMISSION HELD ON MONDAY
26 FEBRUARY 2018 AT 11.00AM AT LISSUE WALK, LISBURN.**

Present:

Mr G McGivern (Chairman)
Mrs O Chesney
Mr G Maguire
Mr P McElroy
Mr H Sinclair
Mr J Lennon

In attendance:

Mr I Stevenson
Miss S Blain
Ms P Magill (DAERA)

2018/3/1 Apologies

No apologies had been received.

2018/3/2 Declaration of Interests Pertaining to Agenda Items for Discussion

The Board agreed that none of the agenda items required any Board Members to abstain from discussions.

2018/3/3 Minutes of Commission Meeting held on 22 January 2018

The minutes of a meeting, held on 22 January 2018, were approved by the Commission and signed by the Chairman.

Proposed: Mr H Sinclair
Seconded: Mrs O Chesney

2018/3/4 Matters Arising

None

2018/3/5 Chairman's Report

The Chairman reported on meetings / events he had attended since the last Board Meeting:

- **FQAS Industry Board Meeting 30 January 2018**

The Chairman reported on items discussed at the meeting including the allocation of costs to FQAS and keeping up-to-date with the lifetime assurance proposals from Red Tractor.

- **NIMEA Stakeholder Meeting**

The Chairman and Chief Executive had met with NIMEA since the last Board meeting and discussed a number of red meat sector issues.

- **Meeting with DAERA**

The Chairman and Chief Executive met with the DAERA Senior Sponsor to discuss the renewal of Board membership for Board members and Board succession planning. It was proposed that LMC should undertake a skills audit for the Board.

Action Point: The Chairman and Chief Executive will draft a skills template to be presented at the March Board meeting

2018/3/6 Chief Executive's Report

- **LMC Management Accounts**

The Board had been provided with a copy of the management accounts for the 9 month period ending 31 December 2017. The Chief Executive reported that overall income and expenditure was broadly in line with expectations.

Action Point: The Board requested that LMC review the staff time allocated to the insurance claim.

- *Withheld – commercially sensitive*

- **MSFM**

The Board reviewed the responses provided by DAERA regarding changes to the MSFM.

Action Point: The Board approved the revised MSFM and the Chief Executive will advise DAERA that LMC is content with the revised document.

- **Brexit Workshops**

The Chief Executive advised that LMC is co-funding the red meat sector's contribution to a project with other agri-food partners. The project is to help the industry better engage with government regarding the technical preparations that need to be made in order for industry to be able to operate without disruption on Day 1 of Brexit. LMC is also providing help with recording the discussions and outcomes of the workshops.

2018/3/7 Risk Management / Health and Safety

The ARAC had reviewed the LMC Risk Register and recommended it to the Board for approval.

Action Point: The Board approved the LMC Risk Register.

Proposed: Mr P McElroy

Seconded: Mr J Lennon

2018/3/8 Verbal Report from ARAC Meeting on 26 February 2018

The ARAC Chairman provided a verbal report to the Board.

The ARAC had considered the LMC annual report and accounts for the year ended 31 March 2017 and recommended them to the Board for approval.

Action Point: The Board approved the LMC annual report and accounts for the year ended 31 March 2017.

Proposed: Mr P McElroy

Seconded: Mr G Maguire

2018/3/9 *Withheld – commercially sensitive*

2018/3/10 **Date of Next Meeting**

The next meeting will be held on 26 March 2018 at Lissue Walk.

Action Point: The Board agreed to change the date of the April Board meeting from 23 April 2018 to Monday 30 April 2018.

The meeting ended at 2.45pm.