

**MINUTES OF A MEETING OF THE COMMISSION HELD ON THURSDAY
3 MAY 2018 AT 8.30 AT LAGAN VALLEY ISLAND CIVIC CENTRE, LISBURN.**

Present:

Mr G McGivern (Chairman)
Mrs O Chesney
Mr G Maguire
Mr P McElroy
Mr H Sinclair
Mr J Lennon

In attendance:

Mr I Stevenson
Miss S Blain

2018/5/1 Apologies

No apologies had been received.

2018/5/2 Declaration of Interests Pertaining to Agenda Items for Discussion

The Board agreed that none of the agenda items required any Board members to abstain from discussions.

2018/5/3 Minutes of Commission Meeting held on 26 March 2018

The minutes of a meeting, held on 26 March 2018, were approved by the Commission and signed by the Chairman.

Proposed: Mr J Lennon
Seconded: Mr G Maguire

2018/5/4 Matters Arising

- **Skills Audit of Board**

Action Point: The Chairman and Chief Executive will draft a skills template to be presented at a future Board meeting.

- **IMS World Meat Congress 30 May-2 June 2018**

Action Point: The Chairman and Chief Executive will attend the 2018 congress.

- **Invest NI- Australia and NZ Technical Learning Visit**

The Chief Executive advised that due to lack of interest Invest NI had cancelled the proposed visit.

- **Draft LMC Strategic and Business Plans**

The Chief Executive reported that the departmental board had reviewed the draft plans. Some small changes had been suggested to the KPI's but no change to the main core of the plans. The plans are waiting for formal approval.

2018/5/5 **Chairman's Report**

The Chairman reported on meetings / events he had attended since the last Board Meeting:

- **FSA**

The Chairman and Chief Executive met with representatives of the FSA as part of informing wider stakeholders of LMC's and the red meat industry's priorities.

- **Quarterly Assurance Meeting with DAERA Sponsor**

The Chairman and Chief met with the DAERA Sponsorship team on 23 April 2018 for the quarterly accountability discussion covering the period January to March 2018.

- **AHDB Brussels Workshop 26 April 2018**

The Chairman and Chief Executive had attended the workshop with other European farm and levy body leaders to stress the importance of strong partnership in agri-food trade after Brexit.

- **Event Invitations**

Action Point: The Board agreed it will be useful for other Board members to have the opportunity to attend events as a way of keeping informed about the industry.

2018/5/6 **Chief Executive's Report**

The Chief Executive had circulated a written report to the Board members.

- **Quarterly Assurance Meeting with DAERA Sponsor**

See 2018/5/5.

- **Exports**

LMC co-funded the cost of an inward inspection visit from the Chinese Ministry of Agriculture with AHDB, HCC and QMS. The delegation will produce a technical report on the visit on its return to China and pending a favourable report the next step will be a formal announcement on the removal of the BSE export ban on the UK.

- **AHDB Brussels Workshop 26 April 2018**

See 2018/5/5.

- **Inclement Weather Policy**

Action Point: The Board reviewed and approved the inclement weather policy.

- **Financials**

The Chief Executive advised that LMC has asked DAERA to progress a bid for additional resource cover of £150K in June 2018 monitoring round for LMC to access its reserves.

2018/5/7 *Withheld – commercially sensitive*

2018/5/8 **Quarterly Business Monitor to year ended 31 March 2018**

Noted.

2018/5/9 **Quarterly Section Reports for Q4 to March 2018**

Noted.

2018/5/10 **Board Self-Assessment**

The Chief Executive thanked the Board Members for their contributions. The vast majority of responses were positive and some issues had moved on since completion of the self-assessment.

2018/5/11 Risk Management/Health & Safety

Action Point: The Audit and Risk Committee members approved the minutes of a meeting of the ARAC held on 26 March 2018.

Proposed: Mr P McElroy
Seconded: Mrs O Chesney

2015/5/12 Any Other Business

None.

2015/5/13 Date of Next Meeting

The next meeting will be held on 23 May 2018 at 11.00am at Lissue Walk

The meeting ended at 10.00am