

**MINUTES OF A MEETING OF THE COMMISSION HELD ON MONDAY
25 JUNE 2018 AT 11.00AM AT 1A LISSUE WALK, LISBURN.**

Present:

Mr G McGivern (Chairman)
Mrs O Chesney
Mr J Lennon
Mr G Maguire
Mr P McElroy
Mr H Sinclair

In attendance:

Mr I Stevenson
Miss S Blain

2018/7/1 Apologies

None.

2018/7/2 Declaration of Interests Pertaining to Agenda Items for Discussion

The Board agreed that none of the agenda items required any Board members to abstain from discussions.

2018/7/3 Minutes of Commission Meeting held on 3 May 2018

The minutes of a meeting, held on 23 May 2018, were approved by the Commission and signed by the Chairman.

Proposed: Mrs O Chesney
Seconded: Mr H Sinclair

2018/7/4 Matters Arising

- **Long Term Meat Trends**

The seminar held on 14 June 2018 provided excellent information for the red meat sector however it had been poorly attended by representatives of the industry.

Action Point: LMC will restate to NIMEA and UFU that the GIRA information from the seminar can be viewed at LMC offices.

Action Point: LMC will consider how best to disseminate future information to a wider red meat industry audience.

2018/7/5 Chairman's Report

The Chairman reported on meetings / events he had attended since the last Board Meeting:

- **IMS World Meat Congress 30 May-1 June 2018 – Dallas, USA**

The Chairman gave a comprehensive overview of the congress which he attended with the Chief Executive.

- *Withheld – commercially sensitive*

- **CAFRE Awards Ceremony – Loughry Campus 22 June 2018**

The Chairman had been invited to the awards ceremony at Loughry. He had been very impressed with the students gaining awards and encouraged for the future of the agri-food industry in Northern Ireland.

2018/7/6 Chief Executive's Report

The Chief Executive had circulated a report to the Board members.

- **Northern Ireland Affairs Committee**

The Chief Executive felt it had been a useful exercise to attend the Committee and give oral evidence as part of the ongoing inquiry into “*Brexit and Northern Ireland: Agriculture*”. The evidence session had received good coverage in the Irish Farmers Journal.

- **Northern Ireland Agri-Food Marketing Association(NIFMA)**

The Chief Executive briefed the Board on a meeting held with the Permanent Secretary of the Department for the Economy (DfE), Mr Noel Lavery.

The Permanent Secretary advised that he could see no reason why the current iteration of the business case for an industry led Agri Food Marketing Body for Northern Ireland could not be shared with some key shareholder bodies to review the proposals and help fashion the final draft.

Action Point: The Chief Executive will request a copy of the business case to review and provide response/comments to DfE.

Action Point: LMC will seek to facilitate a meeting between DfE, Invest NI, NIMEA and UFU.

2018/7/7 Risk Management/Health & Safety

The ARAC has reviewed an updated LMC Risk Register.

Action Point: The Board will consider the updated Risk Register for approval at the next Board meeting.

2018/7/8 Report from ARAC Meeting on 25 June 2018

The ARAC Chairman provided a verbal report to the Board.

Action Point: The Board approved the Annual Report and Accounts (ARA) for year ended 31 March 2018.

Proposed: J Lennon
Seconded: H Sinclair

Action Point: The Board approved the Governance Statement contained within the ARA for year ended 31 March 2018.

Proposed: J Lennon
Seconded: H Sinclair

Action Point: The Board will consider the internal and external audit Reports for year ended 31 March 2018 for approval at the next Board meeting.

Action Point: Draft minutes of the ARAC meeting on 25 June 2018 will be circulated at the next Board meeting.

2018/7/9 Joint DAERA / LMC Board Meeting on 4 July 2018

The joint DAERA / LMC Board Meeting will be held on 4 July 2018 at the Klondyke Building, Belfast. All Board members are available to attend.

Action Point: The Chief Executive will forward the agenda to Board members.

2018/7/10 *Withheld – commercially sensitive*

2018/7/11 Any Other Business

- **Event in aid of NI Air Ambulance 29 June 2018**

Action Point: The Board agreed to provide £300 support for an event being held by Mr J Carson, a FQAS member, in aid of NI Air Ambulance. All Board members and staff would be invited to attend.

2018/7/12 Date of Next Meeting

The next meeting will be held on 23 July 2018 at 10.00am at Lissue Walk. Mr G Maguire gave his apologies for the meeting.

The meeting ended at 1.00pm