

**MINUTES OF A MEETING OF THE COMMISSION HELD ON MONDAY  
17 DECEMBER 2018 AT 10.30AM AT HOUSE OF VIC-RYN, MOIRA ROAD,  
LISBURN.**

**Present:**

Mr G McGivern (Chairman)  
Mrs O Chesney  
Mr J Lennon  
Mr P McElroy  
Mr G Maguire  
Mr H Sinclair

**In attendance:**

Mr I Stevenson  
Miss S Blain

**2018/12/1 Apologies**

None.

**2018/12/2 Declaration of Interests Pertaining to Agenda Items for Discussion**

The Board agreed that none of the agenda items required any Board members to abstain from discussions.

**2018/12/3 Minutes of Commission Meeting Held on 26 November 2018**

The minutes of a meeting, held on 26 November 2018, were approved by the Commission and signed by the Chairman.

Proposed: Mr P McElroy  
Seconded: Mrs O Chesney

**2018/12/4 Matters Arising**

- **UKECP**

The Chief Executive advised that Martin Williams (UKECP) will attend the next Board meeting.

**Action Point:** The Board agreed to invite representatives from the key LMC stakeholders to the next Board meeting to meet Mr Williams.

- **Office Accommodation Lease**

The Chief Executive reported that the LMC business case for lease of temporary office accommodation until the end of August 2021 had been approved by DoF.

- *Withheld – commercially sensitive*

- **Oxford Farming Conference**

**Action Point:** The Chairman and Chief Executive will attend the Oxford Farming Conference in January 2019.

- **Extension of Board Members Terms of Office**

Mrs Chesney, Mr Lennon and Mr Sinclair had all received letters from DAERA advising that paperwork for 6 month extensions to their terms in office was being prepared.

## **2018/12/5 Chairman's Report**

The Chairman had not attended any formal meetings / events since the last Board Meeting.

The Chairman thanked the Board members for their support during the year. The Board has actively been engaged in raising the profile of LMC at high profile events.

Governance and assurance are unseen parts of the Board's responsibilities and the Chairman was pleased to record that both internal and external audit reports for 2017/18 had given positive opinions. The valuable contribution made by the staff to the effective running of LMC was acknowledged by all Board members.

## **2018/12/6 Chief Executive's Report**

- *Withheld – commercially sensitive*

- **Current Insurance Business Case**

The Chief Executive advised that a business case had been submitted to DAERA for renewal of current insurance covers. The tender had also been issued simultaneously to insurance brokers; the awarding of any tender was subject to DAERA business case approval.

**2018/12/7 Risk Management / Health and Safety**

Nothing to report.

**2018/12/8 Any Other Business**

- **ICBF and Sheep Ireland Genetics Conference (ICBF/SIG)**

Mr Sinclair reported on his recent attendance at the ICBF/SIG conference in Athlone. It had been a very intense conference with up to sixteen speakers in one day. It highlighted the need for Northern Ireland to keep an eye on the ball so that it doesn't get left behind in this area.

**Action Point:** Mr Sinclair will provide a short summary of the important points raised at the conference for the next Board meeting.

- **Fatality in the Farming Industry**

The Board expressed its regret at the recent fatality in the farming world. It was a sombre reminder of the risks in the industry.

**2018/12/9 Date of Next Meeting**

The next meeting will be held on 28 January 2019 at a suitable venue to facilitate stakeholder attendance at the Board meeting with UKECP representatives.

*The meeting ended at 11.15am*