

**MINUTES OF A MEETING OF THE COMMISSION HELD ON TUESDAY 28  
MAY 2019 AT 10.00AM AT 1A LISSUE WALK, LISBURN**

**Present:**

Mr G McGivern (Chairman)  
Mrs O Chesney  
Me J Lennon  
Mr P McElroy  
Mr G Maguire  
Mr H Sinclair

**In attendance:**

Mr I Stevenson  
Miss S Blain

**2019/5/1 Apologies**

None

**2019/5/2 Declaration of Interests Pertaining to Agenda Items for Discussion**

The Board agreed that none of the agenda items required any Board members to abstain from discussions.

**2019/5/3 Minutes of Commission Meeting Held on 29 April 2019**

The minutes of a meeting, held on 29 April 2019, were approved by the Commission and signed by the Chairman.

Proposed: Mrs O Chesney  
Seconded: Mr P McElroy

**2019/5/4 Matters Arising**

- **Invest NI**

**Action Point:** The Chief Executive is arranging a tri-partite meeting with Invest NI and NIMEA to discuss current and future initiatives in the red meat industry.

Signed \_\_\_\_\_  
Chairman

- **Communications Pro-Forma**

**Action Point:** The Chief Executive has instructed the Communications Officer to develop a pro-forma for Board Members to complete when attending events to record the key subjects discussed.

- *Withheld – commercially sensitive.*

**2019/5/5 Chairman's Report**

The Chairman reported on meetings / events he had attended since the last Board Meeting.

- **Supply Chain Seminar 8 May 2019**

The Chairman and Chief Executive attended a seminar on ammonia emissions hosted by DAERA at Dundonald House. DAERA gave an update on its plans and advised that a consultation process will commence in June 2019.

- **Balmoral Show 15-18 May 2019**

The Chairman commented that the LMC presence at Balmoral Show had been well organised, attracting excellent audiences for the cookery demonstrations and footfall through the stand. He thanked the Board Members for making themselves available on the stand over the duration of the show.

**Action Point:** The Board asked the Chief Executive to convey it's thanks to staff members for their contribution to a successful show.

- **Garden Party 21 May 2019**

The Chairman and his wife had attended a garden party at Castle Coole hosted by the Secretary of State.

Signed \_\_\_\_\_  
Chairman

- **IFJ/KPMG Agribusiness Report 2019**

The Chairman and Chief Executive had attended the launch of the IFJ/KPMG Agribusiness Report 2019 on 22 May 2019. The keynote speaker was Chris Kirke from Moypark.

- **DAERA Sponsor Branch Meeting 24 May 2019**

The Chairman and Chief Executive had attended a meeting at Sponsor Branch's request, on the issue of Board succession. The Board discussed the matter and made a number of suggestions including stakeholder consultation and Board apprentices.

## **2019/5/6 Chief Executive's Report**

- **FQAS**

The Chief Executive reported on FQAS activities since the last Board meeting. A meeting of the FQAS Standard Setting Committee had taken place on 30 April 2019 where a number of important matters had been discussed including Antimicrobial Resistance and the proposed FQAS approach to unannounced farm inspections which are being rolled out by Red Tractor.

- **Third Country Exports**

The Chief Executive advised that a number of international inspection teams are expected over the summer including China and the USA.

- **Livestock Genetics**

The Chief Executive provided an update on work to progress plans for a Northern Ireland Livestock Genetic Improvement programme for the dairy, beef and sheep sectors.

- **Suckler Cow/Breeding Sheep Project**

The Chief Executive reported that LMC would be meeting with NIMEA and UFU on 3 June 2019 to draw up a Terms of Reference for the project with the intention of tendering out to specialist providers in the coming weeks.

*G Maguire left the meeting at 12.30pm.*

Signed \_\_\_\_\_  
Chairman

- **LMC Publication Scheme**

**Action Point:** The Board approved the revised LMC Publication Scheme.

- **Financials**

The Board had been circulated with a copy of the summary management accounts for the year ended 31 March 2019. The year-end position is broadly in line with expectations and with additional resource cover provided throughout the year.

**2019/5/7 LMC Audit & Risk Assurance Committee Meeting Tuesday 28 May 2019**

The ARAC Chairman provided a verbal report to the Board on the meeting held on 28 May 2019.

**Action Point:** Draft ARAC minutes will be circulated at the next Board meeting

**Action Point:** The Board reviewed the draft annual report and accounts for year-end 31 March 2019 and made some amendments to the text.

**Action Point:** The ARAC Chairman advised that the Committee had reviewed and approved a business case for the Media Campaign 2019-2020.

**2019/5/8 Risk Management/Health & Safety**

Nothing to report.

**2019/5/9 Consideration of Stakeholder Meeting to Outline 2018-19 Performance and to Present Business Plan for 2019-2020**

**Action Point:** The Board suggested that a breakfast meeting in mid-September 2019 might be suitable forum for such an event. The Chief Executive will develop some proposals for the Board to consider.

**2019/5/10 Any Other Business**

None.

Signed \_\_\_\_\_  
Chairman

**2019/5/11      Date of Next Meeting**

A joint meeting of the DAERA and LMC Boards will be held on 20 June 2019 in Dundonald House at 10am.

The next meeting of the Board will be held on 24 June 2019 at 11.00am at Lissue Walk.

*The meeting ended at 1.15pm*

Signed \_\_\_\_\_  
Chairman