

**MINUTES OF A REMOTE MEETING OF THE COMMISSION HELD ON  
MONDAY 28 JUNE 2021 AT 11.00AM BY MS TEAMS**

**Present:**

Mr G McGivern (Chairman)  
Mr J Lennon  
Mr G Maguire  
Mr H Sinclair  
Mr J Stewart  
Mrs O Chesney

**In attendance:**

Mr I Stevenson  
Miss S Blain

**2021/6/1 Apologies**

None.

**2021/6/2 Declaration of Interests Pertaining to Agenda Items for Discussion**

The Board agreed that none of the agenda items required any Board members to abstain from discussions.

**Compliance with the Management Statement & Financial Memorandum, Sponsor Manual and Managing Public Money NI**

Confirmed.

**2021/6/3 Minutes of Commission Meeting Held on 24 May 2021**

The minutes of a meeting, held on 24 May 2021, were approved by the Commission and signed by the Chairman.

Proposed: Mr J Stewart  
Seconded: Mrs O Chesney

**2021/6/4 Matters Arising**

- *Withheld – Commercially Sensitive*

Signed \_\_\_\_\_  
Chairman

- **Balmoral Show**

The Chief Executive updated the Board on the current RUAS plans for Balmoral Show.

**Action Point:** The Chief Executive will keep a watching brief on developments regarding Balmoral Show and continue to update the Board.

- **Conflict of Interest Forms and Pen Pictures**

**Action Point:** Board members will forward outstanding forms and any amendments to the Chief Executive at the earliest opportunity.

## 2021/6/5 **Chairman's Report**

The Chairman updated the Board on a number of current issues affecting LMC and the red meat industry and his participation in a series of meetings and events since the last meeting of the Board.

- **Meeting with ISRAF Review Team-** The meeting had been well attended by LMC Board members. The Chief Executive's draft response had been circulated to members prior to the meeting, which helped the discussions.
- **Online Consultation for Climate Change-** The Chairman and Chief Executive took part in the online consultation. The feedback was quite well balanced with the agri-food industry being given an opportunity to have its voice heard.
- **Launch Event for Northern Ireland: Our Food Our Story-** The Chairman and Chief Executive attended the launch event which was held at AFBI Hillsborough. LMC has provided some sponsorship for this publication which is aimed towards younger children.

## 2021/6/6 **Chief Executive's Report**

In advance of the meeting the Chief Executive had circulated a report relating to this section of the meeting.

- **Covid 19**

The Chief Executive advised that public health guidance continues to be work from home if possible.

Signed \_\_\_\_\_  
Chairman

- *Withheld – Commercially Sensitive*
- **Climate Change Bill**

LMC has engaged with other key stakeholder organisations in the commissioning of an independent economic impact assessment of the Private Members Bill. This project is being undertaken by KMPG and should be completed by the end of June 2021.

- **NIFCC**

The Chief Executive advised the Board that the NIFCC Chief Executive had resigned and NIFCC has commenced recruitment for a new position of Finance Manager.

LMC has also met with NIFCC Chairman and Company Secretary and agreed an extension of the current Service Level Agreement to 1 November 2021.

**2021/6/7      Consideration of Call for Evidence and Views on the Climate Change Bill**

**Action Point:** The Chief Executive will draft a response and circulate it to the Board for comment before the closing date of 15 July 2021.

**2021/6/8      Report from the Audit and Risk Assurance Committee**

- **ARAC Minutes 15 June 2021**

A copy of the minutes of the ARAC meeting held on 15 June 2021 had been circulated to the Board.

The ARAC Chairman advised that the final Internal Audit Report had given a satisfactory opinion and the draft NIAO Report to Those Charged with Governance is indicating a clean opinion.

A further meeting of the ARAC will be held when the external auditors have completed their work.

*Mr J Stewart left the meeting at 12.15pm*

**2021/6/9      Risk Management/Health & Safety**

Nothing to report.

Signed \_\_\_\_\_  
Chairman

**2021/6/10 Updated Policies and Procedures for Consideration and Approval**

The following LMC policies had been updated:

- LMC Biosecurity Policy
- LMC Whistleblowing Policy
- LMC Procurement
- LMC Conflict of Interest Guidance and Declaration

**Action Point:** The Board approved the updated policies.

**2021/6/11 Any Other Business**

None.

**2021/6/12 Date of Next Meeting**

The next Board meeting will be held on Monday 26 July 2021 at 10.00am on Microsoft Teams.

*The Board meeting ended at 12.35pm*

Signed \_\_\_\_\_  
Chairman